

**To make sure your online purchase is credited to the BookFair you must tell Barnes & Noble that this is a BookFair Purchase.** There are 2 different ways to do so:

### **1. If you are not signed in to an existing BN account**

You must enter the Bookfair Event ID Number in the designated field found on the **payment page**. You will see **Apply Bookfair ID Add/Edit** just above the section where you enter your credit card information. Click on **Apply Bookfair ID Add/Edit** and enter the BookFair ID 12009270.

### **2. If you are signed in to an existing BN account**

You will only see a Checkout Summary screen. To add the Bookfair ID to the Checkout Summary/Payment page **scroll to the bottom of the Checkout Summary page** and click **Apply Bookfair ID Add/Edit** to enter the BookFair ID 12009270.

### **A few more things to consider**

Only eligible purchases made during the agreed-upon **online Bookfair** dates and shipped within 5 days after eligible dates will count towards the Bookfair.

Barnes & Noble Members may use their Membership discount on all purchases, including purchases during the Bookfair. Educator discounts are also accepted. If Corporate or Institutional discounts are used the purchases will not be credited as a Bookfair purchase.

Only eligible items are included in BookFair totals. The following products and services are not eligible for inclusion in BookFair totals: Barnes & Noble Memberships, the purchase of Gift Cards, Gift Certificates, On-Line Used & Out of Print Books, Textbooks, ebooks, digital hardware and accessories, BN "Marketplace" purchases and other select products.

Gift Cards **may** be used to **pay for** purchases and the purchase will still be credited as a BookFair purchase.

NOOK and NOOK accessories are eligible items but are tabulated separately.

**We recommend that you keep track of your order number.** If there is any question about whether or not the purchase was credited to you we can only look up the transaction with the order number.

After placing your order, you can log back into your Order Summary Confirmation to check to see if the Bookfair ID number is listed on your order. If it is, everything was done correctly. If you do not see a Bookfair ID number, or if you realize that you entered your order without using our Bookfair ID number, please call Customer Service at 800-962-6177 as soon as possible. Provide your order number and your Bookfair ID number (12009270), and the representative will manually add your order to your Bookfair sales total.

For every eligible item that is purchased online at Barnes & Noble with a BookFair ID, Barnes & Noble contributes up to 12% of the purchase price to your organization.

### ***New Customers***

Shop as usual, and on the payment page, there will be a statement **Apply Bookfair ID Add/Edit**. When you click on **Add/Edit** you will be asked to input the BookFair ID 12009270 in the required entry field on the payment page during the checkout process.

B&N | Checkout Payment

https://www.barnesandnoble.com/checkout/payment.jsp

BARNES & NOBLE

Shipping Address Delivery Options **Payment Information** Review Your Order

**Memberships, Gift Cards & Coupons**

Apply B&N Gift Cards and Kids' Club™ Rewards Certificates Add/Edit >

Apply Coupon Code Add/Edit >

**Apply Bookfair ID Add/Edit >**

**Payment Information**

Pay with Credit Card Pay with PayPal

Card Number Name on Card

Expiration Month Expiration Year Security Code

Billing Information  Use Shipping Address

**Order Summary**

Subtotal (1 item) \$17.99

Shipping \$3.99

Estimated Tax \$1.57

**Order Total : \$23.55**

Continue >

Member BARNES & NOBLE BN.COM

**Get FREE Express Shipping**

Sign up for a FREE 2-Month Membership

For new Members only, with credit card purchase.

Learn More >

**Returning customers who log in and have a default payment method,** You will only see a Checkout Summary screen. To add the Bookfair ID to the Checkout Summary/Payment page scroll to the bottom of the page and click **Apply Bookfair ID Add/Edit**. You will be asked to input the BookFair ID 12009270 in the required entry field on the payment page

B&N | Checkout

https://www.barnesandnoble.com/checkout/checkout.jsp?requestid=22455

Expedited Delivery Shipping: Arrives by Wednesday, August 3 \$15.48

Item(s)	Price	Quantity	Total
Harry Potter and the Cursed Child - Parts I & II by J. K. Rowling Hardcover (Special Rehearsal Edition) Make it a gift: <input type="radio"/> Yes <input checked="" type="radio"/> No Available for Pre-Order. This item will be available on July 31, 2016	\$17.99 <del>\$29.99</del>	1 <a href="#">Edit</a>	\$17.99

**Order Summary**

Subtotal (1 item) \$17.99

Shipping Free

Estimated Tax \$1.24

**Order Total : \$19.23**

Submit Order

**Memberships, Gift Cards & Coupons**

Apply B&N Membership & Educator Discount Add/Edit >

BNMembership 5001297014  
Employee 6903354313

Apply B&N Gift Cards and Kids' Club™ Rewards Certificates Add/Edit >

Apply Coupon Code Add/Edit >

**Apply Bookfair ID Add/Edit >**

Apply Tax Exemption Add/Edit >